



## Notice of Position Opening

### April 2, 2024

Summit Independent Living is taking applications for the Kalispell Independent Living Specialist position. This is a career opportunity for the right person with a solid background in social work or human services and a passion for working with people of all ages with disabilities. This is a 40 hours per week, non-exempt position.

The Independent Living Specialist is responsible for the provision of advocacy and resource development, peer support, information and referral, skills training, and service coordination for people with disabilities. This position will also serve as a coordinator and mentor for the Kalispell area youth transition services. Excellent communication skills, ability to develop rapport with youth, to work effectively as a Summit team member and independently in the community are essential for success in this role. Refer to job description for complete job duties, responsibilities and required qualifications.

The starting hourly wage for this position is \$19 per hour, DOE. Benefits include health insurance, life insurance, 401 (k) plan with employer match, flexible spending plan, paid holidays, generous personal allowable leave for vacation and sick days, and long-term illness leave.

Individuals interested in applying must submit a current resume, cover letter, and Summit employment application. **Position open UNTIL FILLED.** Application materials available for download on Summit's website at [www.summitilc.org/about/employment](http://www.summitilc.org/about/employment).

**Submit application materials to:** Dianna Kintzler, County Coordinator  
Summit Independent Living  
275 Corporate Way, Suite 200  
Kalispell, MT 59901  
[dkintzler@summitilc.org](mailto:dkintzler@summitilc.org)

For more information regarding the job duties, qualifications, salary and benefits, or application process please contact Dianna Kintzler at 406-257-0048, Ext. 3.

Summit provides reasonable accommodations for any known disabilities of applicants and/or employees to enable them to complete the application process and/or perform the essential functions of their jobs.