Self-Directed Community First Choice &
Personal Assistance Services

Summit ILC Safety Policy Statement

The Member or personal representative is responsible for assuring all employees have read, understand the Summit Safety Policy and Procedures manual. After which the Personal Care Attendant will sign and date the Safety Policy Statement, thereby agreeing to practice safety in the work environment. Additional copies of the Safety Policy and Procedures manual may be requested by calling the Summit SD-CFC/PAS staff at (406) 728-1630.

It is the intent of Summit Independent Living Center, Inc. to assure a safe and healthy work environment for Members and caregivers in the SD-CFC/PAS program. Summit expects each Member and caregiver(s) to recognize their obligations in the effort to maintain a safe work environment.

Members, caregivers and Summit employees must actively promote safety and accident prevention as an integral part of their normal job functions. Each Member, caregiver and Summit employee is responsible for implementing this policy by continually observing safety practices, guidelines, and standards throughout the workday. Full cooperation of all SD-CFC/PAS Members, caregivers and Summit employees is expected.

If an injury does occur, seek medical attention if necessary. Summit ILC has Workers Compensation Insurance for on the job injuries.

All injuries must be reported to Summit ILC, including emergency room visits. Summit ILC must receive prompt notification of all on-the-job injuries. An Initial Incident Report must be completed and sent to Summit ILC without delay. Summit ILC has a short time frame to report on the job injuries to our Workers Compensation carrier. The Member or their Personal Representative will provide a "Grab and Go" packet to the employee. This contains forms and information for a treating physician to fill out.

By my signature below, I certify that I have reviewed and understand the Safety Policy and Procedures. I understand that I have the opportunity to discuss any questions or concerns with Summit SD-CFC/PAS staff.

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Employee Signature Date